

Return to school action plan template

Name:	Year group:	Date:
Contributors:		
Who is involved?		
Key adult:	Safe place:	Date of next review:
Regular communication between home and school will take place: When? Who? How?		



Hoped for outcomes: What do we hope to see as a result?			
Steps What is a realistic expectation given our starting point? How can we write this as a SMART target?	Agreed Action Intervention/Strategy What? Who? How often? For how long? Consider school, family and child	Pre-action evaluation What is the current situation?	Post action evaluation What is the situation now? Are outcomes reached? Has progress been made towards the outcomes?
Step 1			
Step 2			
Step 3			

Step 4			
Step 5			
Step 6			
Hoped for outcomes			

Each action plan will be bespoke to each CYP; the number of steps required will vary from CYP to CYP.