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| **SUPPORT PLAN****To be re-set each year and reviewed termly with annual outcomes.**  |
|  |
| Are the following in place? | PEP |  | Child Protection Plan |  | Child in Need Plan |  |
| FCAF |  | Care Act Assessment |  | MyPlan/EHC Plan |  |
| Any other plans in place? |  |
| **Outcome for this year: 1** | By the end of year ? CHILDNAME/FAMILY will be able to ….. so that ….. |
| Steps to meet the outcome: |  |
|  | **What** | **Who** | **How Often / Duration** |
| What is happening in education to achieve this? |  |  |  |
| What is happening outside of education to achieve this? |  |  |  |
| Using advice from: |  |
| **Progress measure (1-5)** | **1.** No progress or deterioration **2.** Limited Progress **3.** Moderate Progress **4.** Significant Progress **5.** Achieved |
| **Term 1** |  | **Term 2** |  | **Term 3** |  |
| **Outcome for this year: 2** | By the end of year ? CHILDNAME will be able to ….. so that ….. |
| Steps to meet the outcome: |  |
|  | **What** | **Who** | **How Often / Duration** |
| What is happening in education to achieve this? |  |  |  |
| What is happening outside of education to achieve this? |  |  |  |
| Using advice from: |  |
| **Progress measure (1-5)** | **1.** No progress or deterioration **2.** Limited Progress **3.** Moderate Progress **4.** Significant Progress **5.** Achieved |
| **Term 1** |  | **Term 2** |  | **Term 3** |  |
| **Outcome for this year: 3** | By the end of year ? CHILDNAME will be able to ….. so that ….. |
| Steps to meet the outcome: |  |
|  | **What** | **Who** | **How Often / Duration** |
| What is happening in education to achieve this? |  |  |  |
| What is happening outside of education to achieve this? |  |  |  |
| Using advice from: |  |
| **Progress measure (1-5)** | **1.** No progress or deterioration **2.** Limited Progress **3.** Moderate Progress **4.** Significant Progress **5.** Achieved |
| **Term 1** |  | **Term 2** |  | **Term 3** |  |
|  |
| **Progress Review Term 1** |
| **Date:** |  | **What’s working** | **What’s not working / Barriers to achievement** |
| Child View |  |  |
| Parent View |  |  |
| School View |  |  |
| Practitioners Views (include who) |  |  |
| **What’s been achieved?** | **What needs to change including any new steps or outcomes and actions to be completed** |
|  |  |
|  |
| **Progress Review Term 2** |
| **Date:** |  | **What’s working** | **What’s not working / Barriers to achievement** |
| Child View |  |  |
| Parent View |  |  |
| School View |  |  |
| Practitioners Views (include who) |  |  |
| **What’s been achieved?** | **What needs to change including any new steps or outcomes and actions to be completed** |
|  |  |
|  |
| **Progress Review Term 3** |
| **Date:** |  | **What’s working** | **What’s not working / Barriers to achievement** |
| Child View |  |  |
| Parent View |  |  |
| School View |  |  |
| Practitioners Views (include who) |  |  |
| **What’s been achieved?** | **What needs to change including any new steps or outcomes and actions to be completed** |
|  |  |

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| Parental/Young Person consent to Share InformationWe are committed to ensuring the safeguarding of your sensitive data. The information collected on this form will be securely stored. Your information may be shared with services such as Sheffield Council, the NHS and other education providers who may have a direct involvement. This will only be done only where it is appropriate and necessary. It will be used for the assessment of you/your child as part of the Graduated Approach to meeting needs. This means it may be used for the assessment, issuing and maintenance of a SEN Support Plan, My Plan or EHC Plan. It will be used to support the **assessment of needs** by education, health and social care services and enable Sheffield City Council, education, health and care providers **to deliver services** **and support** to you and your family where it is needed. It will also be used as part of the **moderation** by education providers and the Council of the support available to children with special needs (there are strict security procedures governing this moderation activity applying to all staff involved, with no personal information further disclosed). The information may also be used for monitoring and auditing.We will not give information about you to anyone outside of Sheffield City Council and the education provider without your consent. The only times we will share information without consent is if we are required to do so by law. This is where it is part of a statutory function, or if it is necessary for safeguarding children. Any sharing of information will be done strictly in accordance with the General Data Protection Regulation (GDPR) 2018.We will share the minimum necessary information between people and organisations providing services that you, your child or family is using, or is likely to use. The personal information gathered will no longer be shared if a decision is made at a review that this plan should cease.Please indicate your consent by signing below:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Name | Signature | Date |
| Parent |  |  |  |
| Child/Young Person  |  |  |  |

If there is any information or advice that the education provider or Local Authority may gather during the assessment and planning process that you wish to remain confidential, please give details below.

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Please see the school and council website for more information on how your information rights are respected and personal information is used appropriately and legally. |