

SPECIAL EDUCATIONAL NEEDS

Sheffield Inclusion Co- production Charter

December 2019

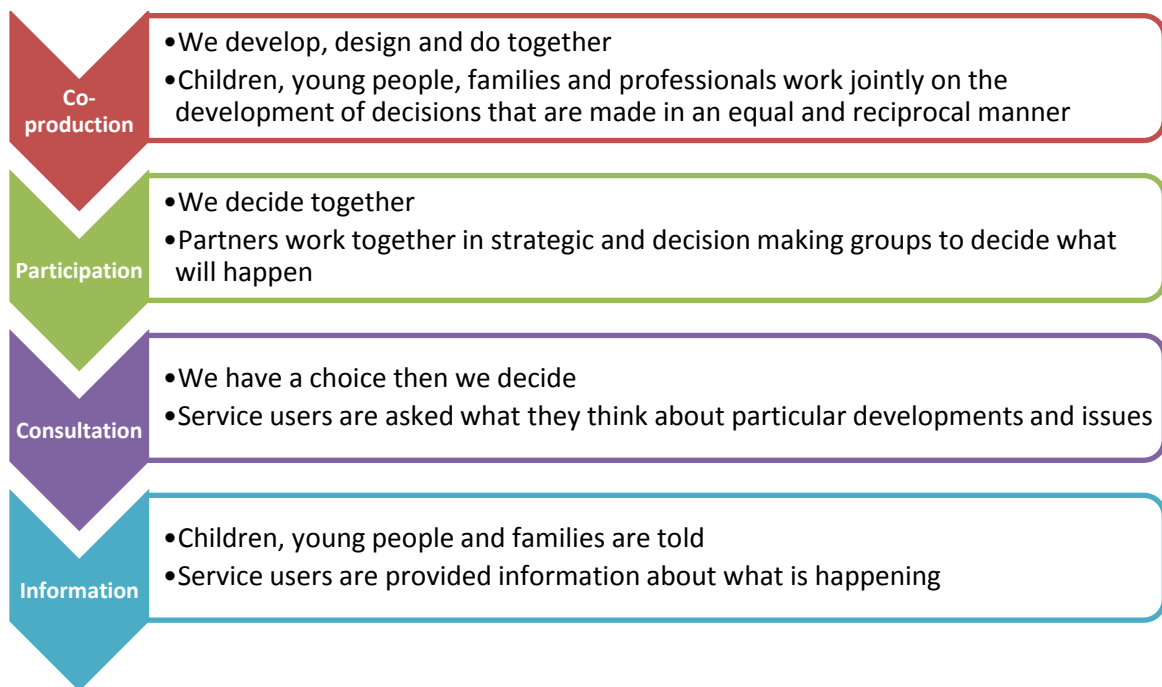


Sheffield Inclusion Co-Production Charter

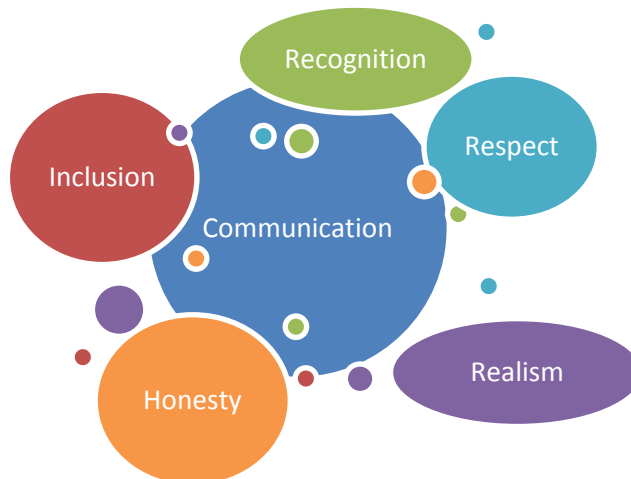
A way of working where children, young people, families and those that provide the services work together to create a decision or service which works for all. (OFSTED)

As a city we want to ensure that children and young people with Special Educational Needs and Disabilities (SEND) and their families are central to what we do. This means listening and working in partnership with children, young people and their families to co-produce services and support. We recognise that organisations have statutory and budgetary responsibilities so need to make final decisions. The decisions that are made will be co-produced to be in the best interest of the people they serve.

There are 4 stages to working together:



To be successful we need to act with the following principles:



When co-producing developments for those with SEND we will:

Honesty means we will

- Tell everyone about what can and cannot be done and what can and cannot be changed
- Identify a clear purpose about what we want to do and why
- Agree what information can and cannot be shared whilst being as transparent as possible. This will include an accurate record of everyone's contribution

Communication means we will

- Involve children, young people and their families at all stages of change that may impact them and do this in a way that works for them
- Make sure everyone's voice is heard and acted on; and that they are then told what has and has not changed as a result
- Not use jargon

Realism means we will

- Focus on achievable solutions not problems
- Only give commitments that we can honour
- Make sure sufficient resources are identified to carry out work
- Make sure agreed actions are done on time

Inclusion means we will

- Make sure that everyone has a voice and has an equally important part to play
- Use processes that are children, young people and family friendly, which respect different ages, understanding, needs and abilities
- Consider everyone's availability and accessibility when planning work and working together

Respect means we will

- Ensure that each individual child or young person is at the centre of any decisions that impact their lives and the outcomes they may achieve
- Be polite to one another even when challenged
- Start every piece of work with an open mind
- Make sure that the process is a positive experience

Recognition means we will

- Acknowledge the time and skills everyone has contributed
- Consider how and when we work so that arrangements work for all
- Understand that it takes time and effort from everyone to get it right

These principles have been developed in partnership between Sheffield City Council, NHS Sheffield Clinical Commissioning Group, Sheffield Parent Carer Forum and using the WIPPY way developed by Chilypep working with Children's Voices and Sheffield Futures. They were agreed by the Sheffield Inclusion Improvement board in December 2019.